

All Nations Outreach Christian Council



APPLICATION FOR RECOGNITION OF PRIOR LEARNING (RPL)

TOWARDS THE PROFESSIONAL DESIGNATIONS OF:

- 1. General Christian Ministry Practitioner**
- 2. Senior Christian Ministry Practitioner**
- 3. Professional Christian Ministry Practitioner**
- 4. Christian Ministry Specialist Practitioner**

INTRODUCTION

Please read this first before starting with the RPL application

Recognition of Prior Learning (RPL) towards a professional designation is a process provided for in terms of the National Qualifications Framework Act, 67 of 2008. ***It creates a way in which a person who does not hold the relevant SAQA recognised¹ qualification, which is required by SAQA for a professional designation, but who has years of ministry experience, to apply for the relevant professional designation.*** In the RPL process an applicant's years of ministry experience together with the relevant knowledge and skills are taken into account. The application process starts with the completion of the general ANOCC application form which is available from the ANOCC office, an ANOCC representative or from the ANOCC. Applicants who do not hold the qualification which is required for the relevant designation, then continue to complete this RPL application form. The completed form must be submitted to the ANOCC representative or the ANOCC office together with the attachments as indicated in the form.

The RPL process consists of the following components:

- The applicant completes and submits this RPL application with the required annexures. The application covers the components as prescribed by SAQA, which in addition to the identifying information includes (a) a history of work experience in accordance with the scope of practice which applies to the designation applied for; (b) an overview of SAQA recognised¹ as well as non-recognised training received; (c) examples of ministry outputs and proof of the understanding of the ministry environment (or a "competence test"). The RPL application form together with the initial ANOCC affiliation form will form the RPL Portfolio of Evidence (PoE).
- An ANOCC administrator checks the PoE for completeness. Should there be any outstanding information the applicant will be requested to provide what is missing. Fully completed applications are then referred to an ANOCC accredited evaluator.
- The evaluator assesses the PoE for evidence of adequate knowledge, skills and experience in accordance with the scope of practice for the relevant designation. If the application is in order, the evaluator will recommend that the designation applied for, be awarded. Should the evaluator find insufficiencies, he/she will recommend one of the following: (a) that the designation be awarded with a recommendation for specific CPD / bridging / refresher courses to be completed by the applicant after having received the designation; (b) that the designation be awarded only after successful completion of one or more ANOCC accredited CPD / bridging / refresher courses, as identified by the evaluator; (c) that a different designation be awarded, with or without further recommendations or requirements on CPD or bridging / refresher courses; (d) that no designation be awarded with recommendations on what to be done towards a successful re-application; or (d) other relevant steps.
- The recommendation of the evaluator is submitted to the ANOCC Registration Committee in the prescribed format. The Committee may approve the recommendations, with or without an amendment. If needed the application may be referred back to the evaluator for further attention.
- Upon approval of the recommendation by the Registration Committee, the applicant will be informed of the outcome of the application, together with one of the following: (a) the designation certificate, with or without further recommendations; (b) a notice of additional action required from the applicant, with time lines.
- If a notice of additional action required from the applicant is issued, the applicant should re-submit the application in the manner indicated, within the time-lines indicated in the note.
- All ANOCC affiliates are required to participate in an ANOCC accredited Continued Professional Development (CPD) programme.

Note: Completed RPL application may be handed to a local ANOCC representative, or e-mailed to dannyboypietse5@gmail.com .

1. PERSONAL INFORMATION

Anbip Reg No (if it was already awarded to the applicant):

Id No (if non-South African: Passport No):

Surname:Initials:Title:

Full names:Preferred name:

Home address:

.....

Postal address:

..... Postal code:

Cell phone no: e-Mail:

2. REGISTRATION CATEGORY APPLIED FOR

Please indicate which of the registration categories you are applying for.

Please note: Applicants are requested to evaluate their own position in accordance with the information in Annexure 2 (which is based on SAQA requirements) and indicate which of the registration categories they believe to be relevant for the application. The ACRP evaluation team will evaluate the application in terms of the requirements and give a final confirmation of the level of registration.

Mark with X	Registration category
	1. General Christian Ministry Practitioner (1st level of designation)
	2. Senior Christian Ministry Practitioner (2nd level of designation)
	3. Professional Christian Ministry Practitioner (3rd level of designation)
	4. Christian Ministry Specialist Practitioner (4th level of designation)

3. CURRICULUM VITAE (summarised history of your ministry career)

3.1 Qualifications and training

Do you have any formal qualifications? [Yes] [] [No] If “Yes”, please provide information on the qualifications below. (**Note:** Information on training you may have received that did not lead to a qualification - for example short courses - will be read from your general affiliation application form.)

3.1.1 Your highest qualification in ministry or theology

Highest SAQA recognised¹ qualification:

Name of qualification: Year when received:

Institution that awarded the qualification:

Highest qualification not recognised by SAQA:

Name of qualification: Year when received:

Institution that awarded the qualification:

Has the qualification been accredited by another accreditation organisation? [Yes] [No] [Don't know]

If "yes", by which organization has it been accredited?

3.1.2 Your highest non-ministry qualification which is "ministry relevant"

Note: "Ministry relevant non-ministry qualification" means: *although this is not a ministry or theology qualification, the qualification assists you with your ministry work.* The following are accepted by Anbip as "ministry relevant non-ministry qualifications": *education, psychology, social work, occupational therapy, business administration, public administration.* If you have another non-ministry qualification which you feel is ministry relevant, please write a short motivation of why you see it as ministry relevant – and add your motivation as an annexure to this RPL application.

Name of qualification: Year when received:

Institution that awarded the qualification:

If the qualification is not SAQA recognised¹, has the qualification been accredited by another accreditation organisation? [Yes] [No] [Don't know]

If "yes", by which organization has it been accredited?

3.2 The church(es) or ministry institution(s) you were working with

a. For how many years in total have you been in church ministry or other Christian ministry?

Total number of years in (i) Full time ministry: (ii) Part time ministry:

b. Please mention the three most recent churches, ministry institutions or ministry training you worked with (or are still working with):

(i) Name of the church or ministry institution you are presently working with:

.....

Number of years you are working with this church or ministry:

Since which date/year are you working with this church or ministry?

What is your role / responsibility?

Who is the lead pastor or senior leader?

(ii) Name of the previous church or ministry institution you worked with (if applicable):

.....

Number of years you were working with this church or ministry:

From which date/year to which date/year?

What was your role / responsibility?

Who was the lead pastor or senior leader of the ministry?

(iii) Name of the second previous church or ministry institution you worked with (if applicable): ...

.....

Number of years you were working with this church or ministry:

From which date/year to which date/year?

What was your role / responsibility?

Who was the lead pastor or senior leader of the ministry?

c. Please provide the name, contact number and position of two persons who can serve as ministry references:

Name: Phone number:

His / her church or ministry and the position held:

Name: Phone number:

His / her church or ministry and the position held:

4. INFORMATION ON MASTERS AND DOCTORAL THESIS

Persons who apply for the ***designation of religious specialist*** must add an annexure containing the following with regard to each Masters' or Doctorate reported in the application:

- The title of the thesis
- Copy of the table of contents of the thesis
- The summary of the thesis that was included when originally submitted
- Name of the institutions where the qualification was achieved
- Name of the study leader

Note 1: A copy of the full thesis (electronic if available, otherwise hard copy) may be requested by the evaluator

Note 2: Persons who apply for other designations (religious practitioner, advance practitioner or professional) do not need to provide this kind of information.

10. DECLARATION

I confirm that the information provided in this application is a fair and true representation of fact; and that the documents and answers (including the examples of ministry outputs) is my own work. **

.....
Initials and surname of applicant

.....
Signature

.....
Date